

2020

DANGEROUS GOODS CHECKLIST FOR A NON-RADIOACTIVE SHIPMENT

The recommended checklist appearing on the following pages is intended to verify shipments at origin. Copies of the checklist can be obtained from:

Website: <http://www.iata.org/whatwedo/cargo/dgr/Pages/download.aspx>

Never accept or refuse a shipment before all items have been checked.

Is the following information correct for each entry?

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (DGD)

	YES	NO*	N/A
1. Two copies in English and in the IATA format including the air certification statement. This question may be indicated as not applicable "N/A" only when the Shipper's Declaration data is submitted electronically [8.0.2.1, 8.1.1, 8.1.2, 8.1.6.12]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Full name and address of Shipper and Consignee [8.1.6.1, 8.1.6.2]	<input type="checkbox"/>	<input type="checkbox"/>	
3. If the Air Waybill number is not shown, enter it. [8.1.6.3]	<input type="checkbox"/>		
4. The number of pages shown. This question may be indicated as not applicable "N/A" only when the Shipper's Declaration data is submitted electronically [8.1.6.4].....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The non-applicable Aircraft Type deleted or not shown [8.1.6.5]	<input type="checkbox"/>	<input type="checkbox"/>	
6. If full name of Airport or City of Departure or Destination is not shown, enter it. [8.1.6.6 and 8.1.6.7]	<input type="checkbox"/>		
7. The word "Radioactive" deleted or not shown [8.1.6.8]	<input type="checkbox"/>	<input type="checkbox"/>	
Identification			
8. UN or ID number(s), preceded by prefix [8.1.6.9.1, Step 1]	<input type="checkbox"/>	<input type="checkbox"/>	
9. Proper Shipping Name and the technical name in brackets for entries with ★ [8.1.6.9.1, Step 2]	<input type="checkbox"/>	<input type="checkbox"/>	
10. Class or Division and for Class 1, the Compatibility Group, [8.1.6.9.1, Step 3]	<input type="checkbox"/>	<input type="checkbox"/>	
11. Subsidiary hazard, in brackets, immediately following Class or Division [8.1.6.9.1, Step 4].....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Packing Group [8.1.6.9.1, Step 5].....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quantity and Type of Packing			
13. Number and Type of Packages [8.1.6.9.2, Step 6].....	<input type="checkbox"/>	<input type="checkbox"/>	
14. Quantity and unit of measure (net, or gross followed by "G", as applicable) within per package limit [8.1.6.9.2, Step 6].....	<input type="checkbox"/>	<input type="checkbox"/>	
15. For Class 1, the net quantity supplemented with the net explosive mass followed by unit of measurement [8.1.6.9.2, Step 6]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. When different dangerous goods are packed in one outer packaging, the following rules are complied with:			
16.1 – Compatible according to Table 9.3.A.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.2 – Conditions met for UN packages containing Division 6.2 [5.0.2.11(c)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.3 – Wording "All packed in one (type of packaging)" [8.1.6.9.2, Step 6(f)].....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.4 – Calculation of "Q" value which must not exceed 1 [5.0.2.11 (g) & (h); 2.7.5.6; 8.1.6.9.2, Step 6(g)]...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Overpack			
17.1 – Compatible according to Table 9.3.A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.2 – Wording "Overpack Used" [8.1.6.9.2, Step 7].....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.3 – If more than one overpack is used, identification marks shown and total quantity of dangerous goods [8.1.6.9.2, Step 7]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Packing Instructions			
18. Packing Instruction Number [8.1.6.9.3, Step 8]	<input type="checkbox"/>	<input type="checkbox"/>	
19. For lithium batteries in compliance with Section IB, "IB" follows the packing instruction [8.1.6.9.3, Step 8]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Authorizations			
20. Check all verifiable special provisions. The Special Provision Number A1, A2, A4, A5, A51, A81, A88, A99, A130, A190, A191, A201, A202, A211, A212, A331 if used [8.1.6.9.4, Step 9].....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Indication that governmental authorization is attached, including a copy in English and additional approvals for other items under [8.1.6.9.4, Step 9]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Handling Information			
22. Additional handling information shown for self-reactive and related substances of Division 4.1 and organic peroxides of Division 5.2, or samples thereof, PBE, infectious and controlled substances, fireworks (UN0336 & UN0337) and viscous flammable liquids [8.1.6.11]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Name of Signatory and Date indicated and Signature of Shipper [8.1.6.13, 8.1.6.14 and 8.1.6.15]	<input type="checkbox"/>	<input type="checkbox"/>	
24. Amendment or alteration signed by Shipper [8.1.2.6]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	YES	NO*	N/A
AIR WAYBILL—HANDLING INFORMATION			
25. The statement: “Dangerous goods as per attached Shipper’s Declaration” or “Dangerous Goods as per attached DGD” [8.2.1(a)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. “Cargo Aircraft Only” or “CAO”, if applicable [8.2.1(b)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Where non-dangerous goods are included, the number of pieces of dangerous goods shown [8.2.2]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PACKAGE(S) AND OVERPACKS			
28. Packaging free from damage and leakage [9.1.3 (i)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Packaging conforms with packing instruction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Same number and type of packagings and overpacks delivered as shown on DGD [9.1.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marks			
31. UN Specification Packaging, marked according to 6.0.4 and 6.0.5:			
31.1 – Symbol and Specification Code [6.0.4.2.1 (a), (b)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31.2 – X, Y or Z meets or exceeds Packing Group/Packing Instruction requirements [6.0.4.2.1 (c)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31.3 – Gross Weight within limits (Solids, Inner Packagings or IBCs [SP A179, 6.0.4.2.1 (d)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31.4 – Plastic drums, jerricans and IBCs within permitted period of use [5.0.2.15]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31.5 – Infectious substance package mark [6.5.3.1]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. UN or ID number(s), preceded by prefix [7.1.4.1(a)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. The Proper Shipping Name(s) including technical name where required [7.1.4.1(a)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. The full name and address of Shipper and Consignee [7.1.4.1(b)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35. For consignments of more than one package of all classes (except ID 8000 and Class 7) the net quantity, or gross weight followed by “G”, as applicable, unless contents are identical, marked on the packages [7.1.4.1(c)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36. Carbon Dioxide, Solid (Dry Ice), the net weight marked on the packages [7.1.4.1(d)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37. The Name and Telephone Number of a responsible person for Division 6.2 Infectious Substances shipment [7.1.4.1(e)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38. The Special Marking requirements shown for Packing Instruction 202 [7.1.4.1(f)]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
39. Limited Quantities mark [7.1.4.2]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40. Environmentally Hazardous Substance mark [7.1.5.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
41. Lithium Battery mark [7.1.5.5]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Labelling			
42. The label(s) identifying the Primary hazard as per 4.2, Column D properly affixed [7.2.3.1; 7.2.6]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
43. The label(s) identifying the Subsidiary hazard, as per 4.2, Column D properly affixed [7.2.3.1; 7.2.6.2.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
44. “Cargo Aircraft Only” label [7.2.4.2; 7.2.6.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
45. “Orientation” labels on two opposite sides, if applicable [7.2.4.4]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
46. “Cryogenic Liquid” label, if applicable as per 4.2, Column D [7.2.4.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
47. “Keep Away From Heat” label, if applicable as per 4.2, Column D [7.2.4.5]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
48. Any irrelevant marks and labels removed or obliterated [7.1.1; 7.2.1]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
For Overpacks			
49. Packaging use marks and hazard and handling labels, as required must be clearly visible or reproduced on the outside of the overpack [7.1.7.1, 7.1.7.2, 7.2.7]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
50. The word “Overpack” marked if marks and labels are not visible on packages within the overpack [7.1.7.1]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51. If more than one overpack is used, identification marks shown and total quantity of dangerous goods [7.1.7.3]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GENERAL			
52. State and Operator variations complied with [2.8]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53. Cargo Aircraft Only shipments, a cargo aircraft operates on all sectors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments: _____			

Checked by: _____			
Place: _____		Signature: _____	
Date: _____		Time: _____	

*** IF ANY BOX IS CHECKED “NO”, DO NOT ACCEPT THE SHIPMENT AND GIVE A DUPLICATE COPY OF THIS COMPLETED FORM TO THE SHIPPER.**